



**Here is a sample of a GRE fee waiver request (NON-COVID related) -**

"To Whom It May Concern..."

I am writing this letter for the purpose of requesting a GRE fee waiver. Although I have an immense desire to attend your university and take the GRE, which can be seen by my work experience, it is still nice to have the option available should I need to choose that route in order to achieve my dream career."

For the last 3 years, I have worked in a highly competitive environment of logistics and am currently running my own company. This field requires an incredible amount of mental endurance with impossibly tight deadlines.

I have lead projects across North America, South America, Europe, Asia, Africa and Australia. I attribute my success to the ability to make the right decisions under pressure and very high-stress levels.

All of my years in school were spent preparing myself for this career path. I have over 100 college credits that are transferable to many different universities, including senior-level business courses that were taken at an early age. I feel as though all this study would be a waste if I were to take the GRE.

I fully understand that, in order to remain competitive when entering a new field, the GRE is often required. Due to this understanding and my extensive work experience in business-related fields, I respectfully request a waiver for the GRE requirement. Thank you very much for your consideration of my request.

Sincerely,

(Your Name)

Enclosures: \*Add relevant documents\*



**Here is a sample of a GRE fee waiver request (COVID-19 related) -**

"To Whom It May Concern..."

I am writing this letter for the purpose of requesting a GRE fee waiver. Although I have an immense desire to attend your university and take the GRE, which can be seen by my work experience, it is still nice to have the option available should I need to choose that route in order to achieve my dream career."

You know that the last 2 years have been incredibly strange and difficult for the majority of the people around the globe. The COVID-19 pandemic shattered the dreams of many, but not my own. I have been through a lot these past 2 years and this is why my dream career has become even more important to me.

I just recently completed my bachelor's degree in physics and astronomy with a focus on astrophysics after spending the last three years studying abroad at different universities. I am also the sole breadwinner of the family.

Although this is certainly not an excuse, it is important to acknowledge what has been going on since graduating from the university.

I understand that, in order to remain competitive when entering a new field, the GRE is often required. Due to these facts and my extensive work experience as well as academic studies, I respectfully request a waiver for the GRE requirement. Thank you very much for your consideration of my request."

Sincerely,

(Your Name)

Enclosures: \*Add relevant documents\*